



ONGWEDIVA ACHIEVERS PRIVATE CENTRE

Empowering Minds, Shaping Futures

BRIDGING COURSE

2026

Disclaimer

This fees booklet has been compiled to mirror all data as precisely as possible. Be that as it may, the Organization does not accept any responsibility or liability for any errors or omissions.

The information in this Fees booklet is correct as at 16 October 2025.

Copyright: Welwitchia University 2025

Table of Contents

1. INTRODUCTION 3

2. LEARNER FEES: PAYMENTS 3

3. REGISTRATION 4

4. TUITION FEES 5

5. BURSARY LEARNERS 6

6 OTHER FEES PAYABLE 6

7 GENERAL TERMS AND CONDITIONS 6

8 REFUND POLICY 6

1. INTRODUCTION

This course is designed for learners who wish to obtain better grades in Grade 11 (NSSCO).

The fees prospectus governs the fee structure for the academic year commencing February 2025 at Ongwediva Achievers Private Centre. This fee structure shall be reviewed in November of each year and shall come into effect at the commencement of each new semester in a calendar year. For the avoidance of doubt, the fee structure shall come into effect at the commencement of each calendar year regardless of the month in which a semester may commence for each course.

Ongwediva Achievers Private Centre fees are a result of a careful cost recovery analysis and benchmarking exercise in Namibia within comparable higher education institutions to retain fees that speaks to the general population of Namibia which is still recovering from the effects of the Covid 19 Pandemic.

Despite being private, Ongwediva Achievers Private Centre also adopted the Tuition Fees Model adopted in Public Education which addresses the principal issues surrounding tuition fees, i.e. the portion of costs to be borne by learners; the extent to which such costs should reflect differential course costs, the learner's year of study, and his/her residential status; how such costs should be increased as other related costs increase; and the kinds of support that should be extended to learners and/or their caregivers to meet such costs.

All learners and stakeholders are therefore welcome to peruse Ongwediva Achievers Private Centre fees which are subsidized at the expense of owners in order to save the generality of Namibian population.

2. LEARNER FEES: PAYMENTS

- 2.1 Payments may be made by either Direct Bank Deposit or Electronic Transfers to the following accounts:

Ongwediva centre

Account name:	ONGWEDIVA ACHIEVERS PRIVATE COLLEGE
Account type:	Current Account
Bank name:	Nedbank Namibia
Account number:	11990709590
Swift code:	NEDSNANX
Reference number:	Learner Number (Compulsory)

Email Proof of Payment and enquiries to:

No	Campus	Email
3	Ongwediva	ongwedivaAchieversPrivateCentre@wu.edu.na

2.2 Terms and Conditions

The following terms and conditions shall apply to all learners when making payments.

- 2.2.1 All payments must be made through Electronic Funds Transfer (EFT) and no cash payments are to be made at any campus or individuals.
- 2.2.2 All Cash Deposits attracts 3% Cash Handling Fee which is deducted from the amount deposited. Learners are advised to use EFT when making payments.
- 2.2.3 Learners must present their learner cards to avoid incorrect learner numbers when presenting proof of payment at the Finance Office.
- 2.2.4 Ongwediva Achievers Private Centre and its staff cannot be held responsible for any losses if the above payment-requirements are not adhered to.
- 2.2.5 Learners who are not registered and not in possession of a Proof of Registration are not allowed to attend classes.

3. REGISTRATION

Upon registration, learners are required to pay as follows:

Description	Amount
Registration Fees	500.00

NB* Minimum required at registration is Registration Fees + equivalent of a month Tuition per subject.

4. TUITION FEES

The following shall apply:

- 4.1 Namibian Learners are required to pay an equivalent of the monthly tuition upon registration.
- 4.2 Each learner is required to pay an amount equivalent to one month instalment upon registration.
- 4.3 Learners also have an option of full payment (year) on tuition at registration or semester payment (twice a year).
- 4.4 Tuition fees paid by installment shall be paid on or before the 7th of each month for 8 months irrespective of the date of enrolment/commencement of classes.
- 4.5 Learners in arrears will be suspended from classes until such fees owed have been paid in full.
- 4.6 Tuition fees shall be paid fully per course and not per duration of the course irrespective of the date of the start of classes.
- 4.7 A penalty of 9.7% will be charged on late payments.
- 4.8 All the fees are to be settled on or before 30 September 2026**
- 4.9 Learners will not be allowed to sit for any exam with outstanding amounts on their account.
- 4.10 No transcripts/examination results shall be released to any learner before clearing all outstanding fees.

SCHOOL FEES

The table below shows a combination of discounted school fees structure based on the number of subjects and some fixed once-off fees:

Table 1:

Fees	1 subject	2 Subjects	3 Subjects	4 Subjects
Fees for workbooks and other learning materials	N\$500	N\$600	N\$700	N\$800
Tuition fees	N\$3,000	N\$6,000	N\$8,000	N\$9,600

The tuition fees are payable in advance on or before the 7th of each month.

5. BURSARY LEARNERS

5.1 No confirmation letters by Sponsors during the examination period will be accepted for examination admission.

5.2 Written proof/contract of bursaries/loan/grant awarded must be provided by sponsored learners at registration.

6 OTHER FEES PAYABLE

Learners are required to take note of the following applicable fees depending on course, academic year, and mode of delivery;-

Sel.#	Description	Amount (N\$)
1	Registration Fees including College T-shirt	500.00
2	Application fees	150.00
3	Uniform Fee (T-shirt)	200.00
4	Replacement of Learner card	120.00
5	Copies	1.50
6	Printing	2.00
7	Examination fee per subject	150.00

7 GENERAL TERMS AND CONDITIONS

- 7.1 No cash payments should be made without obtaining an official receipt from Finance.
- 7.2 Learners who make payments at Finance should verify their **receipts and change**, before leaving the office. The institution will not be responsible for any mistakes on receipts and or wrong change that may be claimed afterwards.
- 7.3 Only official original receipts will serve as proof that payments have been made at Ongwediva Achievers Private Centre.
- 7.4 The institution and its staff cannot be held responsible for any losses if the above payment-requirements are not adhered to.

8 REFUND POLICY

- 8.1 The application fee is not refundable.
- 8.2 Registration fee is not refundable.
- 8.3 Cancellation of course within the first two weeks after registration – 100% of tuition fees.
- 8.4 Cancellation of course within the first four weeks after registration – 50% of tuition fees
- 8.5 Cancellation of course four weeks (or more) after registration – no refund
- 8.6 **All refunds will attract a N\$300 Transaction and admin fee)**
- 8.7 Application for refund is done through the finance office and the date of the e-mail or stamped date on receipt by the Finance office will determine the effective date of cancellation.